



## MADISON COUNTY PLAT REVIEW MINUTES April 24, 2008

**Members Present:** Cory Wilson, Director, Paul Wilson, County Commissioner, Brad Newman, County Surveyor, Charles Leser, County Engineer and Brenda Palmer, Plat Map Maintenance.

### Current Business

1. Roll call was taken and all members were present.
2. Mr. Newman made a motion, seconded by Mrs. Palmer to approve the minutes. The vote was unanimous in favor of the motion.

### **New Business**

- 1. Petition:** Final Plat for Administrative Plat #07-282  
**Address:** South side of 8<sup>th</sup> Street approx. 1/4 mile West of CR-400E  
**Location:** Jackson Township  
**Petitioner:** Terrence Gray Ayers Trust  
**Surveyor:** Rayl Surveying & Engineering, Inc  
**Zoning:** CR  
**Lot(s):** 2

Steve Servies with Rayl Surveying was present representing the landowners.

Mr. Servies stated lot one was changed to run all the way across. The private road that comes through will serve three lots.

There were no remonstrators present.

Mr. Wilson made a motion, seconded by Mr. Newman to approve final plat for Administrative Plat #07-282 pending review by the Surveyor's office. The vote was unanimous in favor of the motion. **Final Plat for Administrative Plat #07-282 was approved.**

- 2. Petition:** Final Plat for Administrative Plat #07-254  
**Address:** North side of CR-560N approx. 1/2 mile East of CR-300E  
**Location:** Richland Township

**Petitioner:** John Hagan  
**Surveyor:** Richard E. Ward & Associates  
**Zoning:** AG

Richard Ward of Richard Ward and Associates was present representing the landowners.

There were no remonstrators present.

Mr. Newman made a motion, seconded by Mr. Wilson to approve final plat for Administrative Plat #07-254. The vote was unanimous in favor of the motion. **Final plat for Administrative Plat #07-254 was approved.**

**3. Petition:** Primary Plat for Administrative Plat #08-292  
**Address:** North side of CR-1050S approx. 1/2 mile West of CR-575W  
**Location:** Green Township  
**Petitioner:** Gary L. McCoy  
**Surveyor:** Precise Land Surveying  
**Zoning:** CR  
**Lot(s):** 1

Kevin VanWienen from Precise Land Surveying was present representing the landowners.

There were no remonstrators present.

Mr. Wilson made a motion, seconded by Director Wilson to approve primary plat for Administrative Plat #08-292. The vote was unanimous in favor of the motion. **Primary plat for Administrative Plat #08-292 was approved.**

**4. Petition:** Primary Plat for Administrative Plat #08-293  
**Address:** East side of CR-200W approx. 1/2 mile South of CR-1650N  
**Location:** Boone Township  
**Petitioner:** Daniel J. Alcala  
**Zoning:** AG  
**Lot(s):** 1  
**Surveyor:** John H. Manship, Jr & Associates

John Manship of John H. Manship, Jr. & Associates was present representing the landowners.

The board was informed they are splitting this parcel in order to build a new house.

Mr. Newman made a motion, seconded by Mr. Wilson to approve primary plat for Administrative Plat #08-293. The vote was unanimous in favor of the motion. **Primary plat for Administrative Plat #08-293 was approved.**

5. Miscellaneous:

Director Wilson stated everybody on the board including the Surveyor's office will receive a memo concerning, Mr. Newman and I have discussed, when a person files for a preliminary plat that once they get that number from the Planning office they will immediately go to the Surveyor's office and get placed on their (Drainage Board) agenda. That way we are all working with the same number.

Mr. Wilson made a motion, seconded by Mr. Newman to adjourn. The vote was unanimous in favor of the motion.

Adjournment: 9:23:34 A.M.

Meeting was called back to order at 9:28:55 A.M.

Mr. Wilson stated he wanted to discuss a situation that he hoped would stream line a process. The rules have been changed that we didn't require Drainage Board approval if it was a single split out for an existing building or residence on a plat. Maybe we could stream line it to say, in that particular case if the patriot came in for the split, presented the information, if it feel in to that category, if we couldn't just administratively review the plat by the Planning Commission and the Surveyor's office, it met their approval, that that preliminary plat could be administratively approved and then brought to this committee just for final approval. This would make it only one meeting they would have to appear for.

Mr. Leser stated preliminary plats are where everything is looked at. Final plats are just a formality where it is stating they have met your conditions or whatever you thought they needed to do to the plat. I don't think preliminary plats are allowed to be done administratively.

Mr. Wilson stated that he is proposing to amend the book that says in this particular case, if it's a simple split that has an existing house on it and does not require Drainage Board approval the do it administratively.

Mr. Newman stated he also felt the final plat should be done administratively and not the preliminary. If we see there will be no problems.

Dick Donnelly stated you have to be careful of the state laws. I think the state law requires a process of the preliminary plat. Final plat really does not have much going on with other than approving it.

Director Wilson stated he would like to see the Plan Commission and the Surveyor office work together to review final plats and come up with something in writing to present to the board.

Mr. Leser stated he would like to check the state law and see what needs to be streamlining the Administrative Subdivision process.

This is concerning the process for separating one lot that does not need drainage Board approval.

Mr. Wilson made a motion, seconded by Mr. Newman to review the Administrative Plat process with the goal of trying to streamline it to make it as sufficient as possible for the patron's of the county. Vote was unanimous in favor of the motion.

Adjournment: 9:41:22 A.M.